

## Tips for job seekers in the tough economy

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(NECN) - In this NECN Extra, Michael Neece, the cofounder of Pongo Resume, a Northborough, Mass., company that helps 5 million people design and distribute their resumes, gives tips about how to search for a job in this tough economy. Speaking with NECN business

reporter Peter Howe, Neece talks about:

- what to be sure to put on your resume
- why employers don't just want a historical document listing where you worked, but a resume that shows them "what the heck can this person do for me in the future"
- the importance of practicing how you would answer job interview questions, especially the ones you hope you never get asked
- how best to use professional-networking sites like LinkedIn
- being sure you don't over-share personal information with prospective employers, especially information on social networking sites